

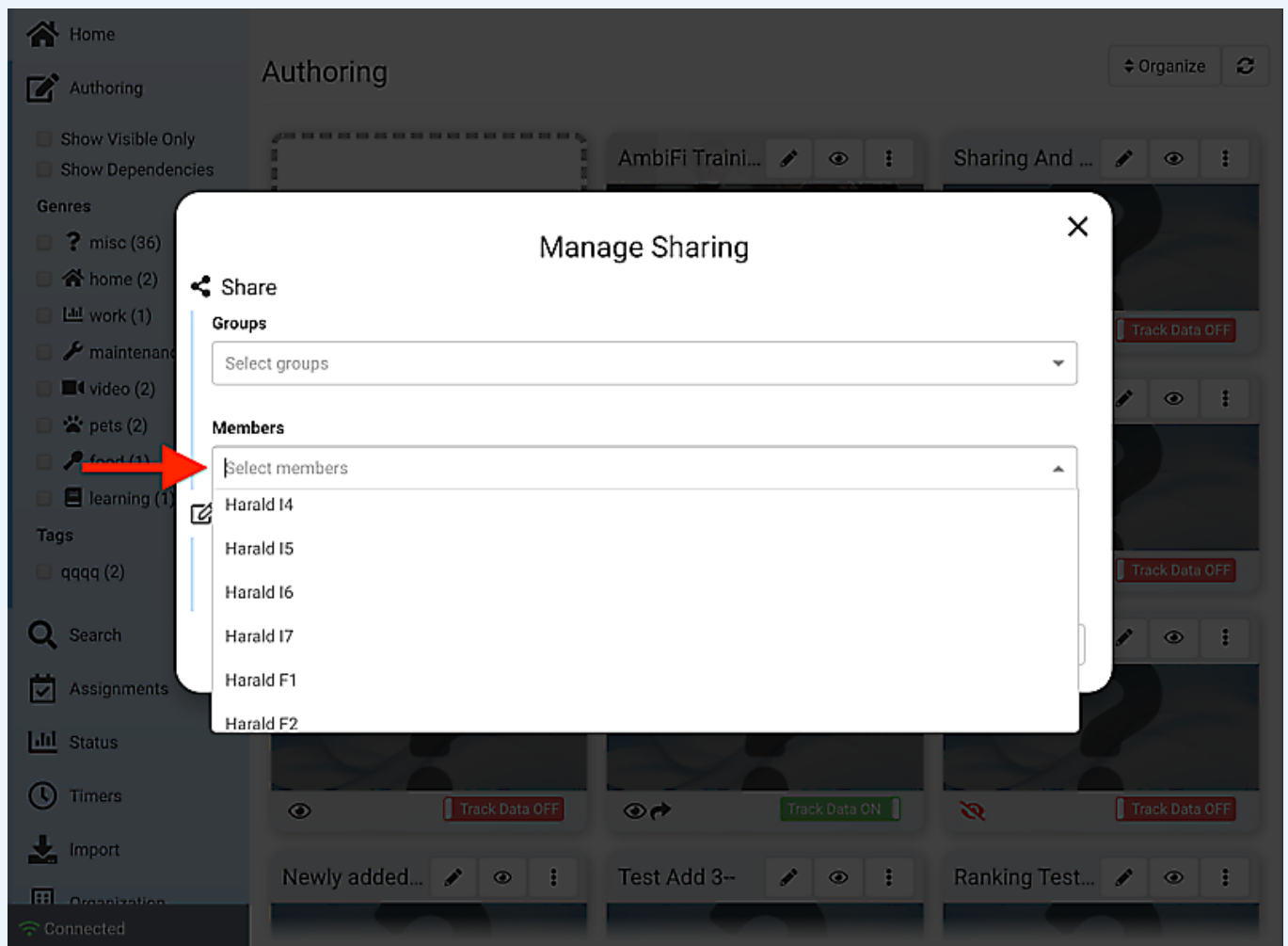
Sharing is an AmbiFi capability that allows an activity that you own to be shared with other members in your organization.

You can grant authoring access to users that are authors or administrators which will allow them to also make modifications to the activity.

To share an activity locate the "... " menu on the activity card on the Authoring page.

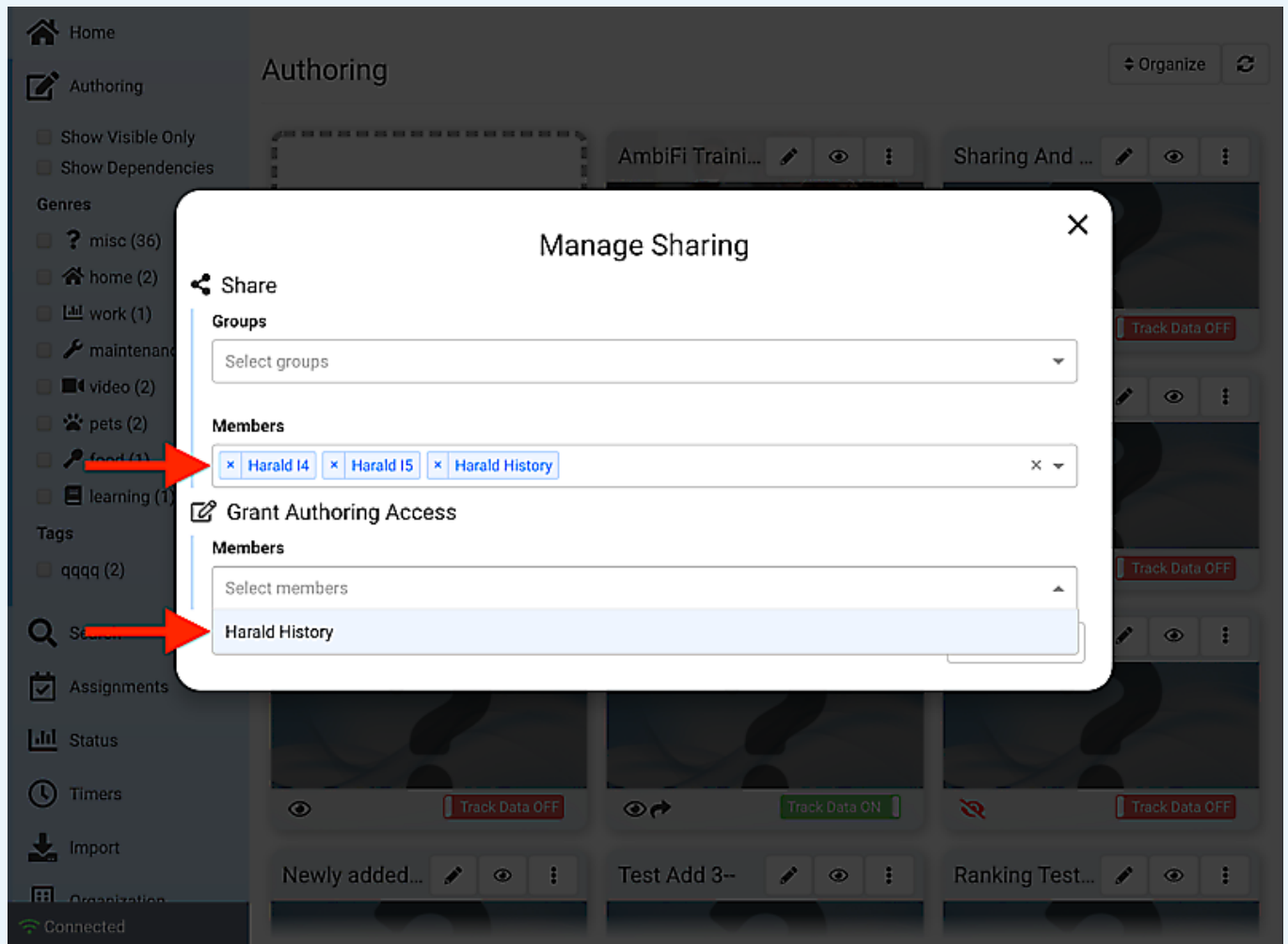
The screenshot displays the 'Authoring' interface. On the left is a sidebar with navigation options: Home, Authoring, Show Visible Only, Show Dependencies, Genres (misc (36), home (2), work (1), maintenance (3), video (2), pets (2), food (1), learning (1)), Tags (qqqq (2)), Search, Assignments, Status, Timers, Import, and Organization. The main area is titled 'Authoring' and contains a grid of activity cards. A card titled 'AmbiFi Traini...' is selected, and its context menu is open. The menu options are: Edit, Unlock, Toggle Visible, Preview, Print (Standard), Print (Columns), Print (Show Mode), Print Custom (Portrait), Print Custom (Landscape), Export CSV (Basic), Export CSV (Advanced), Publish, Clone, Make Public, Share in Organization, Share with Others, and Delete. A red arrow points to the 'Share with Others' option. Another red arrow points to the three-dot menu icon on the 'Sharing And ...' card. The bottom of the sidebar shows a 'Connected' status.

Select the members or groups you would like to share the activity with.



Once you select members you can also grant them authoring access.

As mentioned earlier, only members that are authors or administrators have the right to edit.



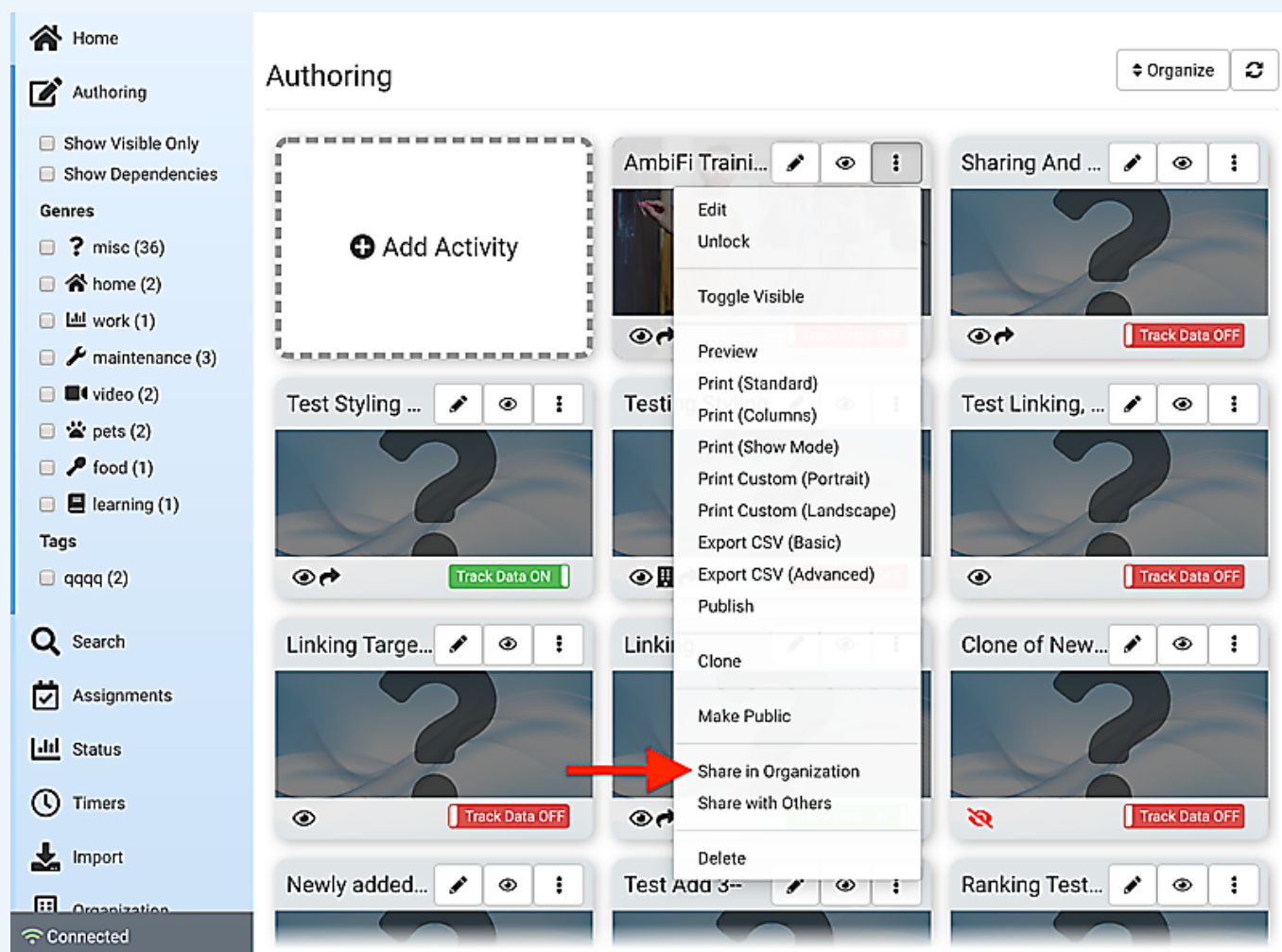
Clicking save will update the share information for the activity,

You will see a share icon on the activity card when it has been shared.

The screenshot displays the 'Authoring' interface. On the left is a sidebar with navigation options: Home, Authoring, Show Visible Only, Show Dependencies, Genres (misc (36), home (2), work (1), maintenance (3), video (2), pets (2), food (1), learning (1)), Tags (qqqq (2)), Search, Assignments, Status, Timers, Import, Organization, and Connected. The main area is titled 'Authoring' and contains a grid of activity cards. A red arrow points to the share icon (two overlapping circles) on the 'Testing Styling' card. The cards include titles like 'AmbiFi Traini...', 'Sharing And ...', 'Test Styling ...', 'Testing Styling', 'Test Linking, ...', 'Linking Targe...', 'Linking', 'Clone of New...', 'Newly added...', 'Test Add 3--', and 'Ranking Test...'. Each card has a 'Track Data' status indicator (ON or OFF) and icons for edit, view, and share.

AmbiFi also allows to share an activity with the whole organization.

This will put it into the organization search space and allow others within the organization to discover it and add it to their inventory.



Once the activity is shared a new organization icon will appear on the activity card to show that it has been shared successfully.

The screenshot displays the 'Authoring' interface. On the left is a sidebar with navigation options: Home, Authoring, Show Visible Only, Show Dependencies, Genres (misc (36), home (2), work (1), maintenance (3), video (2), pets (2), food (1), learning (1)), Tags (qqqq (2)), Search, Assignments, Status, Timers, Import, Organization, and Connected. The main area is titled 'Authoring' and contains a grid of activity cards. A red arrow points to the 'Testing Styling' card, which has a new organization icon (a person) in its top bar, indicating it has been shared. Other cards include 'AmbiFi Traini...', 'Sharing And ...', 'Test Styling ...', 'Test Linking, ...', 'Linking Targe...', 'Linking', 'Clone of New...', 'Newly added...', 'Test Add 3--', and 'Ranking Test...'. Each card has a 'Track Data' status indicator (ON or OFF) and a 'Share' icon (a person) in its top bar.

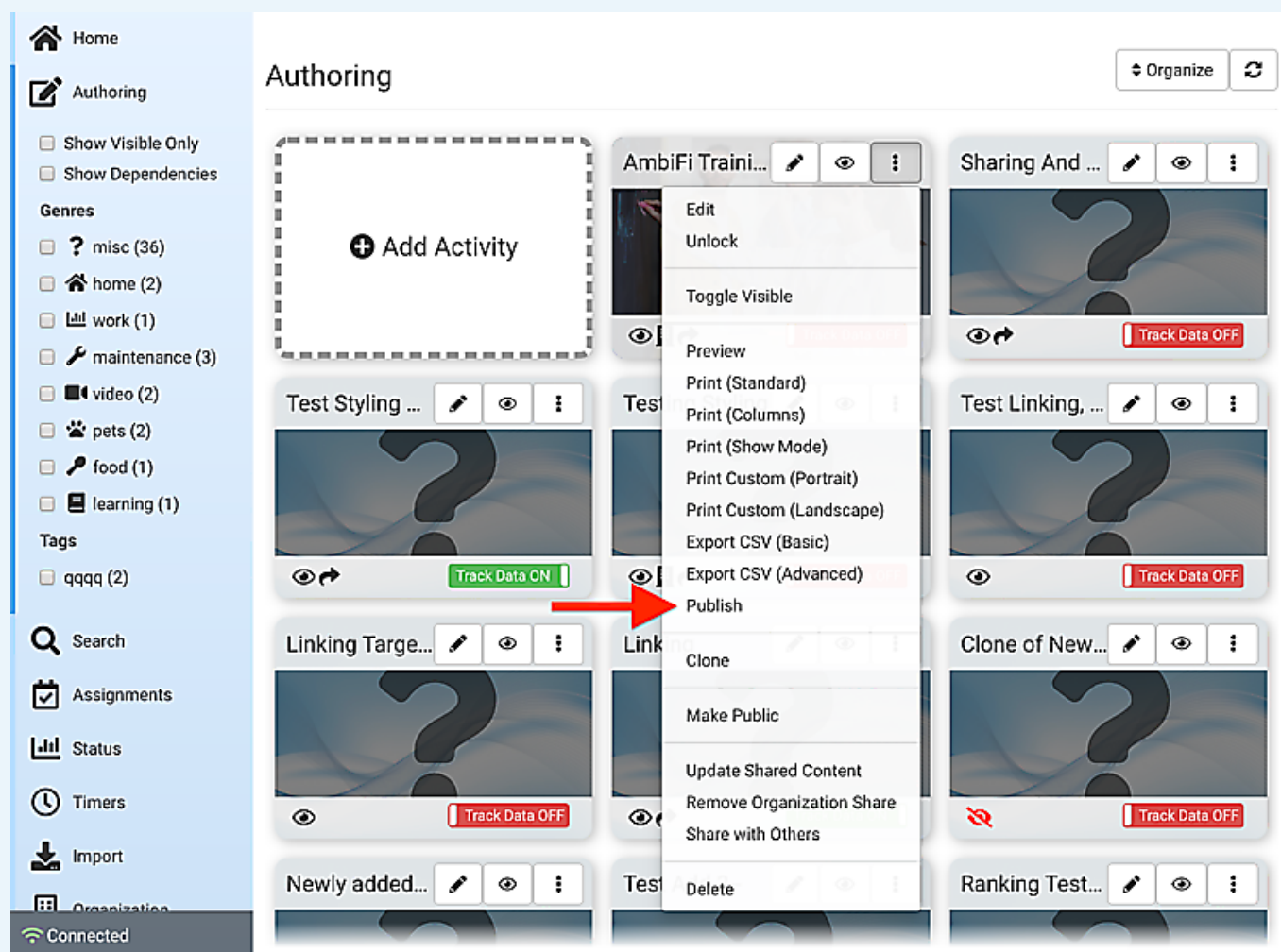
Navigating to the Search panel will now allow a user to discover the activity.

Note: When content is updated the activity has to be republished to the organization, unlike sharing new versions will not automatically be made available to the whole organization.

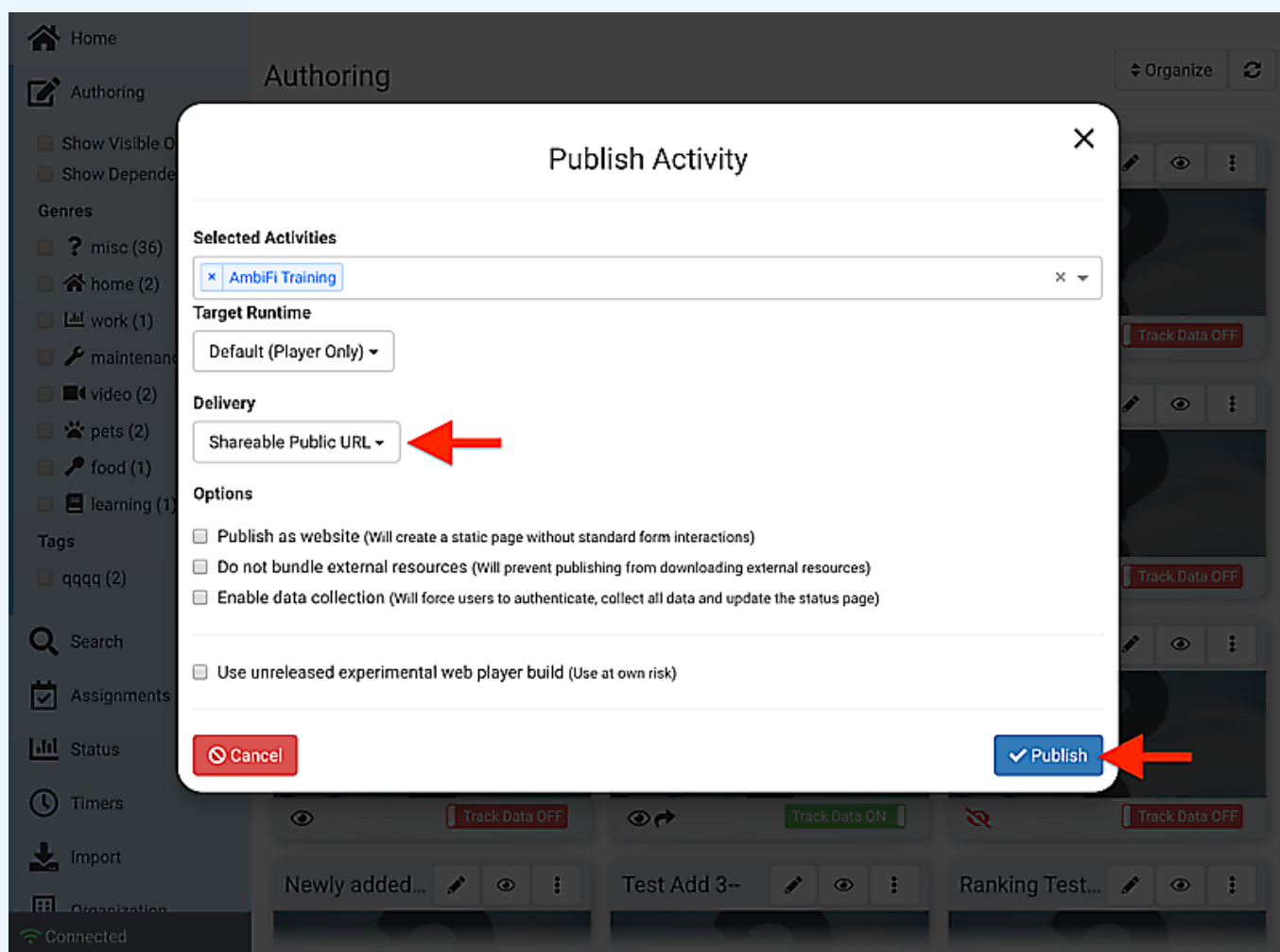
The screenshot displays the Ambifi user interface. On the left is a vertical navigation menu with icons and labels for: Home, Authoring, Search (highlighted with a blue bar), Assignments, Status, Timers, Import, Organization, Drive, Publications, and a 'Dev Only' section containing Reporting and Content Mgmt. At the bottom left of this menu is a 'Connected' status indicator. The main content area at the top has three tabs: 'Organization' (selected), 'Global', and 'Templates'. Below these is a search bar containing the text 'Train'. A red arrow points to the first search result, which is titled 'AmbiFi Traini...' and includes an eye icon and an 'Add' button with a dropdown arrow. Below the title is a thumbnail image of a person in a white lab coat pointing at a chalkboard. At the bottom right of the main area is a pagination control showing a sequence of five buttons, with the third button (containing the number '1') highlighted in blue.

Last but not least activities can be shared by publishing a web version.

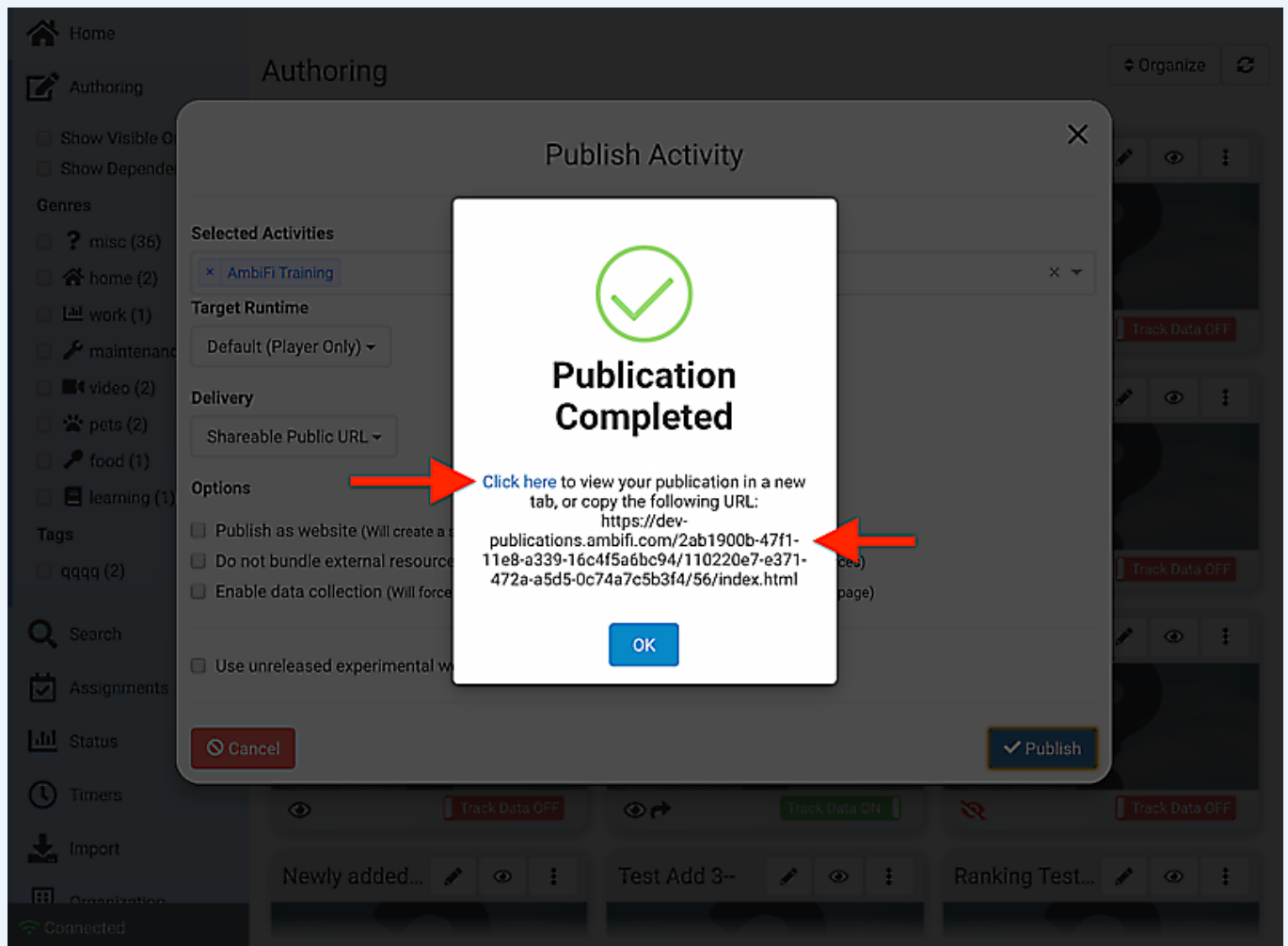
This will provide a link to the activity and doesn't require an AmbiFi account to run (unless data tracking is turned on).



Selecting "Shareable Public URL" as the Delivery and clicking Publish will start the publication process.



Once the publication is complete a dialog will provide a clickable link to the published activity along with the full link address for copy and paste.



In addition the Publications page contains a list of all publications, you can always go and find previously published activities and links there.

Home

Authoring

Search

Assignments

Status

Timers

Import

Organization

Drive

Publications

Dev Only:

Reporting

Content Mgmt

Publications

Review and download published artifacts.

| Activities | Runtime | Initiator | Started | Progress | Status | Ended | |
|---------------------|---------|------------|---------------------|----------|------------------------------------|---------------------|--|
| AmbiFi Training | default | Admin User | 02/04/2020 04:30 pm | 100% | Completed | 02/04/2020 04:30 pm | |
| Testing Styling | default | Admin User | 01/15/2020 02:37 pm | 100% | Completed | 01/15/2020 02:37 pm | |
| Testing Styling | default | Admin User | 01/15/2020 02:18 pm | 100% | Completed | 01/15/2020 02:18 pm | |
| Testing Styling | default | Admin User | 01/15/2020 12:29 pm | 100% | Completed | 01/15/2020 12:29 pm | |
| Testing Styling | default | Admin User | 01/15/2020 12:24 pm | 90% | Building final publication package | | |
| Testing Styling | default | Admin User | 01/15/2020 12:20 pm | 90% | Building final publication package | | |
| Testing Styling | default | Admin User | 01/15/2020 12:16 pm | 100% | Completed | 01/15/2020 12:16 pm | |
| Testing Styling | default | Admin User | 01/15/2020 12:09 pm | 100% | Completed | 01/15/2020 12:09 pm | |
| Test Styling No Org | default | Admin User | 01/15/2020 11:57 am | 100% | Completed | 01/15/2020 11:57 am | |

Connected

THANK YOU!